Senior Manager, Expanded Learning
Tulsa Youth Futures Coalition

BACKGROUND

The Tulsa Youth Futures Coalition (TYFC), an initiative of the Tulsa Community Foundation, is being formed to create a system that will align out-of-school-time (OST) resources and partners, coordinated with local schools, to provide well-integrated, high-quality experiential learning opportunities for youth from pre-K through grade 14. In partnership with the City of Tulsa and Tulsa Public Schools, the coalition will be comprised of an array of community organizations. The coalition has earned the robust support of local and national funders.

The goal of TYFC is to give youth meaningful learning experiences both in and out of school, helping them become engaged citizens who can compete for quality career and higher-education opportunities in an increasingly competitive environment.

As an intermediary organization, TYFC will work with its partners—community organizations, schools, local governmental agencies, higher education institutions, private-sector entities, volunteers, youths and their families—to build organizational capacity through continuous improvement processes to provide more quality expanded-learning opportunities for Tulsa youth.

TYFC seeks to eliminate the divide between in-school and OST opportunities to create a broader and stronger community of learning that allows youth access to integrated learning which fosters, recognizes, and measures learning anytime, anywhere.

POSITION SUMMARY

The senior manager will play a key leadership role in developing and leading the citywide expanded-learning strategy for TYFC, working with an array of community partners. Key elements of this collaborative work will be to:

- Partnering with the executive director and other staff, take on the primary role in building out the main strands of TYFC’s expanded-learning work: social and emotional learning, expanded learning, and career linkages;
- Create and facilitate working groups for each of these strands;
- Improve and increase social and emotional learning for Tulsa youth, including expanding the strategy beyond elementary school implementation;
- Engage the broader community in developing and implementing a plan to increase the number of quality experiential learning opportunities for Tulsa youth;
- Develop a collaborative “campuses” of community-connected learning experiences for youth, incorporating school sites as a primary place of staging and anchoring programming, especially at the elementary and middle school level;
• Build innovative, high-quality program elements and partnerships around experiential learning at all youth development levels, including program partnerships in STEM, arts, sports & recreation, and wide-ranging skill-building;
• Generate strategies for building and scaling community-based learning opportunities for youth connected to career exploration and preparation, especially linked to high school redesign efforts to facilitate and assess learning in a 24/7/365 environment;
• Create ways to bring youth development principles to life by inspiring and training providers to embed and innovate on these principles in their programs;
• Collaborate with the other TYCF team members to work with national and local funders and partners and engage the broader community to take on a larger role in providing quality opportunities for youth.

REQUIREMENTS & QUALIFICATIONS

• 7 or more years of full-time professional experience, applicable for building and leading experiential-learning opportunities for children, youth, or young adults; will consider a director-level position for those with additional levels of experience.
• An understanding of current issues around developing expanded-learning initiatives, preferably those bridging in-school and OST settings in ways that embrace the strength of applied learning in community settings;
• An ability to integrate applied literacy and numeracy in experiential learning, preferably gained through work with in-school and OST educators creatively engage youth, especially youth experiencing challenges in school-day settings;
• An understanding of how to create and use real-world skill-building experiences, preferably with older youth exploring and preparing for careers;
• Experience in developing expanded-learning or dual-enrollment programs for high-school or college credit is a bonus.

Additionally, candidates will have:

• Experience as a visionary leader, preferably in a youth-serving or other change-making environment;
• Proven ability to lead communal planning processes with participants from a wide range of backgrounds and abilities;
• A collaborative, entrepreneurial spirit, with exhibited skills to provide directive leadership and to shepherd programs while others take on leadership roles;
• A commitment to experiential learning as a tool for building youth competence and confidence;
• Strong communication skills in the written and spoken word, including public speaking;
• Proficiency with technology, particularly Microsoft Office suite and Google docs;
• A bachelor’s degree in a related discipline or intensive experience in a field that will enhance the integrated-learning system;
• Flexibility, wisdom, creativity and a sense of humor.

While not required, preferred qualifications would include:

• An advanced degree in a field that will enhance the integrated-learning system;
- Professional experience in more than one sector and experience in start-up environments;
- A robust understanding of positive youth development and its role in education;
- An understanding of social and emotional learning and building 21st-century skills in youth;
- Connections to and the respect of colleagues in regional or national OST and education circles;
- Experience managing and coaching staff, volunteers, and community partners;
- An understanding of Tulsa’s history, culture, educational structures, community organizations, and current issues...or a voracious desire to learn more about these;
- Advanced skills in technology, online tools, and creative use of social media;
- Bi-lingual skills in English and Spanish.

The Tulsa Youth Futures Coalition is led in partnership with the City of Tulsa, Tulsa Public Schools, and Tulsa Community Foundation. Initial funding for the Tulsa Youth Futures Coalition is being provided by challenge grants from the Wallace Foundation and George Kaiser Family Foundation.

Tulsa Community Foundation (TCF) is a tax-exempt, nonprofit public charity organized in 1998 to receive, administer and distribute gifts from individuals and organizations for the benefit and improvement of Tulsa and eastern Oklahoma. We are always looking for talented professionals to join our team! TCF offers competitive salaries, an excellent benefits package (healthcare, 401k) and a challenging and rewarding working environment.

TCF seeks to be the recognized community-owned organization that initiates, teaches and encourages personal and corporate charitable giving today to ensure that the philanthropic needs of Oklahomans can be met for all generations...

Please mail or e-mail a résumé with a cover letter to:

Katie Oliver, Human Resources Manager
Tulsa Community Foundation
1030 S. Yale, Suite 600, Tulsa, OK 74136
koliver@tulsacf.org

The initial review of applications will begin on September 5, 2017, with applications being accepted until positions are filled, with an ideal start date in late September / October; if the positions are still listed on the Tulsa Community Foundation website, applications are still being accepted.

Tulsa Community Foundation is an equal opportunity employer and does not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or any other basis made unlawful by applicable federal, state, or local laws or regulations. We are an e-verify employer.