



America's most generous city®

## Vision Statement

*To be the recognized community-owned organization that initiates, teaches and encourages personal and corporate charitable giving today to ensure that the philanthropic needs of Oklahomans can be met for all generations...*

Tulsa Community Foundation (TCF) is among the nation’s largest community foundations, managing over \$5.6B in assets and distributing \$170MM or more each year to charities across northeastern Oklahoma and the United States. TCF’s primary mission is to make giving more efficient and enjoyable for individuals and corporations. Through Donor Advised Funds, these donors are able to budget their charitable giving, reap greater tax advantages, and utilize TCF’s staff and knowledge to maximize the reach and value of every dollar given. TCF also administers scholarship funds for students and disaster/hardship funds to benefit corporate employees during times of great financial need.

- **1,000+ Donor Advised and Donor Designated Funds**
- **40+ Disaster/Hardship Funds**
- **60+ Scholarship Funds**
- **300+ Charitable Agency and Agency Reserve Funds**
- **10 Supporting Organizations**

TCF is a leader in many community-wide projects, including the construction of Tulsa’s ONEOK Field and Tulsa’s Gathering Place.

TCF is proud to enhance our community by providing individualized services to donors, participating as a catalyst for vital local issues, sharing community knowledge with the public, and maintaining effective financial stewardship for the charitable assets entrusted to it to meet the needs of northeastern Oklahoma, today and in the future.

### Contents

Establishing a Fund	Page 3
Funds - Individuals	Page 4
Funds - Corporations	Page 5
Funds - Nonprofit Agencies	Page 7
Fund vs. Private Foundation	Page 9
Fund Fees	Page 10
Resources	Page 11
Board of Trustees	Page 12

### Additional Information:

- TCF Annual Report\*
- Investment Performance Summary\*

\*Please visit [www.tulsacf.org](http://www.tulsacf.org)

# Establishing a Fund at TCF

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## Why establish a charitable fund at TCF?

People and corporations make charitable contributions for many reasons:

- to give back to the community that made their success possible,
- to support charitable causes they care about,
- to honor a friend or loved one, and/or
- to fulfill an intrinsic desire to give and to share.

Regardless of why you give, TCF provides a **simple, flexible, convenient and economical** (low cost) way to manage your charitable contributions. We provide all administrative services such as accounting, auditing, financial management, due diligence and grantmaking and tax receipting – while always keeping your goals in mind. A single, irrevocable gift (contribution) to TCF will simplify your charitable giving and eliminate the need to collect receipts and substantiate multiple charitable gifts. You may designate and advise how you want your grant to be used or, like many donors, you may entrust all or part of that decision to TCF's Board.

By channeling your gifts and bequests through TCF, you can continue to support all of your favorite charities plus realize some important benefits and services:

**Permanence & Governance** - when advice is no longer communicated by the donor, TCF's Board will redirect the gift to nonprofit organizations with similar goals and missions to continue the donor's legacy.

**Charitable Impact** - when philanthropic opportunities are not clear, TCF can acquire information, financial reports and coordinate agency site visits for the donor.

**Grantmaking Assistance** - TCF considers your grant recommendation, and after due diligence (ensuring the recommendation makes a positive community impact) and approval, makes the grant award to the charity.

**Recognition** - donor may receive enhanced recognition for all the contributions and grants made from the Fund or can remain completely anonymous.

**Tax Advantages** - capture federal income or estate tax deduction immediately upon making the Fund contribution, earning the maximum available deduction (can be greater than allowed for private foundations).

**Professional Management** - through various fund index options at Bank of Oklahoma.

**Portfolio Online** - allows you to view fund account market value, detailed transactions, and fund statements.

**Public Accountability** - independent, certified audit is performed annually, and TCF's work is publicized in an annual report. TCF's IRS Form 990 is available to the public.

# Establishing a Fund at TCF

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## What assets can be given to a TCF fund?

TCF generally accepts the following types of assets:

### Cash

### Publicly Traded Stock, Mutual Funds and Appreciated Assets

A gift of long-term appreciated securities/funds and assets can be deducted at full fair market value while avoiding capital gains tax. TCF recommends that donors also consult with a professional tax advisor.

### Real Estate and Nonpublicly Traded Assets

TCF's Gift Acceptance Policy requires that real estate must have a minimum appraised value of \$100,000.

### IRA RMD – (Required Minimum Distribution)

Qualified Charitable Distributions from an IRA, or inherited IRA, of up to \$100,000 (tax free) to be made by those who are older than 70.5. Distributions must benefit specific nonprofit agencies to qualify and may not be "donor advised."

### Planned Gifts

#### *Designee in a Bequest*

Remembering the community through a bequest is simple. You may leave a percentage share of your estate, specify the dollar amount, or make TCF a contingent beneficiary.

Through a bequest, you can establish a permanent Donor Advised or Designated Fund, give to TCF's Discretionary Fund, or add to any other existing fund.

#### *Charitable Gift Annuity*

A Charitable Gift Annuity is a contract, under which TCF, in return for a transfer of cash, marketable securities or other property, agrees to pay a fixed sum of money (payments) to the Annuitant(s) for the life/lives of the Annuitant(s). The Annuitant(s) receives a charitable deduction for the contribution, and TCF uses the funds that remain at the end of the contract to benefit charitable organizations that the Annuitant(s) selects.

#### *Charitable Remainder Trust*

The donor transfers property to a trust that pays the donor or another beneficiary a fixed or variable income for a fixed amount of time. When the trust expires, the remainder is used to establish a permanent fund in the donor's name with distributions directed as the donor has chosen.

#### *Charitable Lead Trust*

Provide TCF with income for a number of years in order to establish an endowment fund. The remainder will then be distributed to your children, grandchildren, relatives, or others.

#### *Life Insurance*

The donor names TCF as the owner and beneficiary of a new or existing life insurance policy. The donor receives a current income tax charitable deduction.

### Other

While these are the most common ways for individuals to make gifts, other forms of giving are available. The staff of TCF is creative and flexible in accommodating each donor's needs and is pleased to discuss giving options with you and/or your professional advisor.

## Establishing a Fund (\$5,000 minimum to open):

TCF offers a range of charitable fund types to meet the needs and charitable interests of each donor.

### **Donor Advised Fund**

A donor advised fund is a vehicle for charitable giving that is an alternative to direct giving or a costly private foundation. Charitable gifts of almost any kind (cash, stock, property) are accepted, invested and distributed as either a specific dollar amount or a percentage of the total return (income, dividends, realized and unrealized gains/losses) to nonprofits and programs. The fund allows donors (their choice) to recommend grants to support any qualified (charitable) 501(c)(3) organization. Donors can contribute to the fund at any time, receive an immediate tax deduction and recommend grants from the fund in the current year or subsequent years. Please refer to *Fund vs. Private Foundation* for further details.

### **Donor Designated Fund**

The donor designates specific charitable organizations, causes, or institutions as the perpetual recipients of the income and/or principal of the fund.

### **Field of Interest Fund**

The donor designates grants to a cause that has a personal meaning. This may include support for a charitable cause, such as the elderly, health care, early childhood education, the arts, or a specific geographic area.

### **Scholarship Fund**

The donor designates funds for scholarship and chooses the scholarship selection criteria and eligibility. TCF creates and manages the application and award process. Each fund maintains individual requirements for application, ranging from academic performance and financial need to high school attended, major selected and hometown.

### **Discretionary Fund**

Created by philanthropists who want to support the community beyond their lifetimes, these funds allow TCF to address community needs as they emerge. Grants from discretionary funds are awarded on competitive basis through applications from local nonprofit agencies.

### **Transfer of a Private Foundation**

Donors seeking to reduce administrative overhead, avoid excise taxes, and do away with the required distributions may transfer their private foundation to TCF by creating a donor advised fund. With fewer dollars spent on administration and more time, family or corporate members can concentrate on charitable work and maximize the charitable impact of their assets.

### **Examples:**

#### **Donor Advised Funds**

Adelson Family Foundation Fund  
Anne and Henry Zarrow Family Fund  
Annette and Kevin Murray Family Fund  
Barry and Karen Davis Family Charitable Fund  
Bender Family Charitable Fund  
Coffman Family Fund  
Debra R. Zinke Family Foundation Fund  
Dennis Row Neill Charitable Fund  
Dodson Family Fund  
Dolinsky Family Fund  
FW Murphy Family Fund  
Gordon and Linda Helm Charitable Giving Fund  
Hakim Family Fund  
J. and M. Gaberino Family Charitable Fund  
Jeff and Carol Watkins Family Fund  
Jill and Robert Thomas Charitable Fund  
Joseph E. and Patricia D. Cappy Fund  
Kathy S. Craft Fund  
Lay Family Foundation Fund  
Lee H. Davis Family Charitable Fund  
Nate Waters Legacy Foundation Fund  
Phil and Jana Frohlich Fund  
Richard and Norma Small Charitable Fund  
The Magill Family Foundation Fund  
Walter E. and Dorothy Biery Charitable Fund

#### **Scholarship Funds**

Murphy Family Scholarship Fund for Teachers  
My Dream Scholarship  
Sam Viersen Family Foundation Scholarship  
Tulsa Gay and Straight Alliance Scholarship  
Tulsa State Fair Jr. Livestock Auction Scholarship

The donors listed above have given TCF permission to list their names on a limited basis.

## **Establishing a Corporate Fund (\$5,000 minimum to open):**

*TCF offers a range of charitable fund types to meet the specific needs and desires of each corporate donor.*

### **Corporate Donor Advised, Executive Donor Advised**

An easy-to-establish, low cost, flexible vehicle for charitable giving that is an alternative to direct giving or creating a costly private foundation. The corporation realizes tax savings now, and recommends grants to organizations of their choice and timing. These funds significantly reduce the administration costs of the corporation's charitable giving program. Corporate executives also benefit by participating in their own philanthropy and setting positive examples for employees and in the community. Please refer to *Fund vs. Private Foundation* for further details.

### **Corporate Donor Designated**

The corporation designates specific charitable organizations, causes, or institutions as the perpetual recipients of the income and/or principal of the fund.

### **Corporate Field of Interest**

The corporation recommends grants to causes that are aligned with their corporate values. This may include support for a broad area, such as the elderly, early childhood education, the arts, or a specific geographic area.

### **Corporate Scholarship**

Corporate Scholarship Funds provide financial assistance for tuition and fees at accredited K-12, post-secondary, technical, vocational, or trade schools. Eligible scholarship applicants are often associated with the corporation – employees or dependents of employees – but may not be limited to these groups. Such scholarship programs must comprise a charitable class that is open-ended, of sufficient size, and is not organized or operated to benefit the corporation. TCF works with corporations to establish the scholarship eligibility requirements that align with these IRS criteria and administers the scholarship process on behalf of the corporate donor.

### **Employee Disaster Relief Fund**

Corporations create these funds in order to assist their employees in the event of an unexpected and unavoidable emergency or disaster. Applications for assistance are distributed by corporate human resources departments, through TCF's website and received by TCF directly from the employee. TCF manages the application and award process. Common opportunities for assistance include post-natural disaster relief, sudden medical emergencies, travel to care for an ailing family member, repairs after a home catastrophe and funeral costs for an immediate family member. The program is typically funded by employee contributions and/or corporate philanthropic dollars.

### **Grantmaking**

TCF performs due diligence and determines approval before making the grant award to the charity.

### **Matching Gift Program**

Corporations may match and enhance employee gifts to nonprofit organizations. Guidelines established with TCF support the corporation's community objectives and multiply the employee's charitable works. TCF handles the details and administration with its grantmaking services.

### **Customized Services and Support**

TCF will work with the corporation to develop its programming around the corporation's priorities.

## How a Publicly-Held Company Can Optimize Charitable Giving:

### Process

- Survey your company for disposable capital assets. Rank these assets, ordered by cost as a percentage of fair market value.
- Select those assets that will be disposed of in the next three years that have the lowest cost as a percentage of fair market value.
- Give these lowest percentage assets to TCF and use the proceeds to make charitable gifts beyond present tax year.

### Advantages

- Acceleration of the deduction to the year of the charitable gift
- No tax on capital gain
- Potential for a GAAP reported gain in the year of the gift
- Corporate earnings not reduced by charitable gift cost for subsequent tax years
- Administrative burden outsourced, while retaining advisory function for all gifts
- Enhanced corporate recognition through participation in Tulsa's most visible charitable entity

### Examples:

#### Corporate Donor Advised Funds

Bama Companies Fund  
BOK Center Foundation Fund  
Cox Charities Foundation Fund  
Helmerich & Payne Fund  
HoganTaylor Foundation  
Nadel and Gussman Energy Fund  
ONEOK Foundation, Inc. Fund  
QuikTrip Corporation Fund  
Southwood Landscape & Nursery Co., Inc. Fund  
Tulsa Drillers Foundation Fund  
Williams Companies Fund

#### Corporate Scholarship Funds

Enovation Controls Scholarship Fund  
Genisys Controls Scholarship Fund  
Murphy Family Scholarship Fund for Teachers  
RAE Family Foundation Education Scholarship  
The Panny McElroy Distributor Scholarship  
Williams Company Scholarship

#### Corporate Employee Disaster Relief Funds

Borets Family Fund  
Enovation Controls Employee Emergency Asst. Fund  
Genisys Controls Employee Assistance Fund  
H & P Way Fund  
NORDAM Stakeholder Emergency Fund  
QuikTrip Cares Employee Disaster Relief Fund  
Saint Francis Employee Emergency Fund  
T.D. Williamson Life TAPP Fund  
Turner Roofing Employee Asst. Fund  
Williams Disaster Relief Fund

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## **Establishing an Agency Fund (\$5,000 minimum to open):**

*TCF supports the nonprofit community by providing resources and services to meet their annual and future needs.*

### **Agency Fund**

Agency funds establish a permanent pool of assets while leaving the financial management responsibilities to TCF. Annual distributions are made available to the agency, and the agency can recommend that the distribution be reinvested or granted for current use. The agency's Board may request a distribution of all or any portion of the assets exceeding the distribution amount that do not have donor restrictions. TCF's Board must conclude that such a distribution is consistent with the charitable purposes of TCF and the agency. Agencies may advise TCF of the investment strategy. A donor, group of donors, or an agency may establish the fund.

### **Agency Reserve Fund**

Agency Reserve funds establish operating dollars for the agency. The agency's Board or named authorized persons of the agency have fiduciary responsibility for funds and make recommendations to TCF concerning distributions, asset allocation, and investment advice.

### **Fiscal Sponsorship Fund**

Fiscal Sponsorship funds are for unincorporated groups or projects who intend to establish a separate 501(c)(3) organization, but in the interim need to conduct the administrative responsibilities of receiving donations, receipting donors, and making payments related to their charitable purpose. TCF provides these organizations with administrative support.

## **Advantages of Establishing an Agency Fund:**

### **Connections to Funding and Community Awareness**

TCF supports agencies in raising awareness through advertising, donor meetings, and fundraising support. TCF may feature agency highlights on our website, social media, and annual report. Donors consult with TCF concerning their grantmaking, and TCF works to connect the donors' charitable interests with the needs of our community. TCF staff supports agencies in their fundraising events by providing online event registration tools, an online donation platform, and administrative support (receive and receipt donations).

### **Shared Services**

TCF currently has two shared services that it offers to agencies: planned giving and technology. TCF contracts with The Advancement Group to provide planned giving counsel for a small annual fee. Agencies have access to our team of planned giving professionals who host donor meetings and board seminars. To incentivize agencies to solicit planned gifts, TCF has launched two Endowment Challenges to provide operating dollars proportionate to the number and value of planned gifts brought in by each participating agency. 501tech extends the social impact of nonprofit organizations by providing donor-subsidized information technology products and services.

### **Gift Acceptance**

TCF can receive gifts of publicly traded or privately held stock, real estate, and other appreciated assets. The proceeds from the liquidated assets can be transferred to the agency's fund or to the agency for its current use. TCF will issue receipts directly to the donors, freeing your organization from this administrative responsibility.

# Nonprofit Agencies

## Professional Management & Accounting

TCF's Finance and Investment Committee meets quarterly to review the investment strategies and performance. Assets are professionally managed by Bank of Oklahoma in accordance with TCF's Statement of Investment Guidelines and Objectives. Please refer to "Establishing a Fund" for further details. Legal ownership of the fund's assets is transferred to TCF, and the fund balance remains on your organization's books as an asset (see FASB Rule 136 for more information).

## Organizational Separation and Donor Peace of Mind

In the case of an agency needing to pay creditors, declaring bankruptcy, going out of business, or encountering a lawsuit, any permanent assets that the agency retains legal control of can be used to pay such expenses. A TCF agency fund can help to prevent such a result because the donated funds are under the legal control of TCF that is independent of the agency's administration or board. This may be very important to a Board or donors when it is trying to legally separate its permanent assets from assets used for current operations.

## Examples:

### Animals

Animal Rescue & Kare of McCurtain County  
Tulsa SPCA Fund

### Arts and Culture

Arts Alliance Tulsa  
Arts & Humanities Council of Tulsa  
Cherokee National Historical Society  
Circle Cinema Foundation Fund  
National Wrestling Hall of Fame  
Oklahoma Aquarium Foundation  
Tulsa Air and Space Museum  
Tulsa Ballet Theatre, Inc.  
Tulsa Children Museum  
Tulsa Historical Society  
Tulsa Zoo Management, Inc.



### Education

Bishop Kelley High School  
Booker T. Washington Foundation for Excellence  
DREAM Institute  
Folds of Honor Foundation  
Foundation of Tulsa Schools  
Happy Hands Education Center, Inc.  
Junior Achievement of Oklahoma  
Pathways Adult Learning Center  
Street School, Inc.  
Town & Country School, Inc.  
Tulsa Global Alliance, Inc.  
Tulsa Library Trust  
University of Tulsa



### Environment

Mary K. Oxley Nature Center  
Tulsa Geological Society Foundation  
Up with Trees



### Health

American Red Cross - Tulsa Area Chapter  
Eastern Oklahoma Donated Dental Services, Inc.  
Hospice of Green Country  
Good Samaritan Health Services  
Hospice of Green Country  
Oklahoma Blood Institute  
Oklahoma Brain Tumor Foundation  
Special Olympics Oklahoma  
The Children's Center Foundation

### Human Services

Big Brothers Big Sisters of Oklahoma  
Child Abuse Network  
Community Food Bank of Eastern Oklahoma  
Family & Children Services  
Home of Hope, Inc.  
Little Light House  
Make-A-Wish Foundation of Oklahoma  
Therapeutics Service Dogs of Oklahoma  
Tulsa Boys Home  
YMCA of Greater Tulsa



### Public and Society

36° North  
Brady Heights Neighborhood  
Association  
Crime Prevention Network  
Disaster Resilience Network, Inc.  
Leadership Tulsa  
League of Women Voters of Metro Tulsa  
Muskogee Nonprofits Resource Center  
Oklahoma Center for Nonprofits  
Park Friends, Inc.  
Tulsa Police Officer's Memorial

### Religion

Cookson Hills Christian Ministries  
Parish of Christ the King  
Restore Hope Ministries, Inc.  
Southern Hills Baptist Church  
Tulsa Metropolitan Ministry

The donors listed above have given TCF permission to list their names on a limited basis.



# Fund vs. Private Foundation

## Establishing a Donor Advised Fund (DAF):

Setting up a DAF at TCF, instead of establishing a private foundation, offers you **greater tax benefits and eliminates most administrative tasks**. The following shows the advantages of maintaining a DAF rather than establishing and managing your own private foundation.

	<b>Fund at TCF - DAF</b>	<b>Maintaining private foundation</b>
<i>Tax Deductibility</i>	Tax deduction of up to <b>60%</b> of Adjusted Gross Income (AGI) for cash gifts; <b>30%</b> for long-term appreciated stock/assets. <b>Deductions at fair market value.</b>	Tax deduction of up to <b>30%</b> of AGI for cash gifts; <b>20%</b> for appreciated stock. <b>Deductions limited to cost basis only in some instances – real estate, closely held stock, etc.</b>
<i>Advance Funding (Corporate Donors)</i>	Secure a charitable deduction when the time is right and minimize the tax burden by “advance funding” future gifts. Claim the tax deduction now for charitable gifts made later.	Advance funding is allowed, but funds donated to the PF are subject to excise tax rules and minimum distribution requirements (below).
<i>Receipts and Administration (Corporate Donors)</i>	A single gift to TCF simplifies charitable giving by eliminating the need for the business to collect multiple receipts from each charity it supports. Report one gift to the IRS for tax purposes, TCF handles the rest of the administration.	The private foundation must maintain necessary records that support all of the charitable gifts it makes to nonprofits (charity).
<i>Privacy</i>	Fund assets and grant activity is confidential – known only to the fund’s advisors and select TCF staff and Trustees.	Foundation is required to file detailed annual IRS 990PF on all assets, contributions and grants. These are public records available for public inspection and review.
<i>Incorporation and tax exemption</i>	Automatically covered by TCF. Minimal start-up expenses incurred.	Must apply for incorporation, tax exemption, will incur legal and other start-up expenses.
<i>Excise taxes</i>	<b>No excise taxes</b> imposed.	<b>Excise tax of 1-2 %</b> of annual net investment income, including net realized capital gains.
<i>Annual IRS tax returns</i>	TCF provides this service under its 990 filing (component fund).	A private foundation must file an annual tax return.
<i>Required payout</i>	<b>No required payout.</b> Can accumulate income while grant decisions are being considered/investigated.	<b>5%</b> of asset value required to payout annually – whether or not the foundation’s assets earn 5%.
<i>Investment, accounting, audit and tax returns</i>	TCF handles all investments and accounting, files annual tax return and provides annual independent audit under its umbrella.	Foundation’s Trustees must perform, contact or hire staff for these services.
<i>Grant administration</i>	TCF can identify potential recipients and investigates applicants, makes grant payments and monitors grantee performance.	Foundation’s Trustees must perform, contract or hire staff for these services.
<i>Recognition</i>	Donors can receive recognition for their grants or remain anonymous – whichever they prefer.	Donor can receive recognition for grants. It is difficult to remain anonymous. Trustees or staff must seek their own public recognition.

# Fund Fees

Total fees for a typical fund are less than 1.0% of the fund's market value...

Fund Type	Fee	Notes	Min Fee	Max Fee
<b>Donor Advised &amp; Designated Funds (1)</b>	.35% (35bps) on market value of fund up to \$10 million; .10% (10bps) on remaining balance of fund	Fees as listed or \$10 per grant issued, whichever is greater	\$100 (when fund balance is below \$28,572)	n/a
<b>Agency Funds (1)</b>	.25% (25bps) on market value of fund up to \$250,000; .10% (10bps) on remaining balance of fund		\$25	n/a
<b>Supporting Organizations (1)</b>	.10% (10bps) on market value of fund	Fees for other services are assessed at cost	\$500	\$325,000
<b>Scholarship Funds (1)</b>	1.0% (100bps) on market value of fund up to \$1 million; .10% (10bps) on remaining balance of fund	Fees for other services are assessed at cost	\$250	n/a
<b>Disaster Relief and Emergency Assistance Funds (1,2)</b>	3% (300bps) of annual contributions to fund	Fees as listed or \$30 per application, whichever is greater. Incidental costs of \$1-\$5 per application may apply	\$250	n/a
<b>Temporary (Pass Through) Funds (1)</b>	To be determined, based on complexity of transaction.	Fees as listed or \$10 per grant issued, whichever is greater	\$100 (TCF, BOK)	n/a
<b>Charitable Gift Annuities/Other Planned Gifts (1,3)</b>	.60% (60bps) on market value the fund until maturity	Donor Advised/Designated Fund fees apply to permanently invested monies	\$125	n/a
<b>Life Insurance Policies (1,3)</b>	\$100 per year, to be added to the policy premium amount, plus any start-up costs	Donor Advised/Designated Fund fees apply to permanently invested monies	n/a	n/a

Footnotes:

- (1) All fees calculated and assessed quarterly based on the calendar quarter's ending market value. Fees of .40% (40bps) charged by TCF's investment managers for investing, monitoring, and analyzing fund assets, **are in addition to those listed above**, as are variable costs such as commissions and mutual fund internal expenses.
- (2) Fees may be revised based on the facts and circumstances (volume) of a federally declared disaster event.
- (3) At maturity, 90% of the balance to be used to benefit charities of the donor's choice (up to 20% of the monies to go outright to charities of donor's choice, with the remaining amount to be permanently invested in TCF Donor Designated Funds to benefit charities of donor's choice). The 10% balance is divided between TCF's Endowment Challenge Grant Fund (5%) and TCF's Operating Endowment (5%).

## Account Access

Portfolio Online allows you to view TCF fund's market value, detailed transactions, and fund statements at your leisure.



## Page Layout

The screenshot shows the BOK Financial Portfolio Online interface. Red arrows point to the following areas:

- Menu Area:** Points to the top navigation tabs: Portfolio, Activity, Documents, Tools, Links, Group Accounts.
- Get Quote Feature:** Points to the 'Get Quote' button in the top right.
- Banner Area:** Points to the top right area containing the date 'Wednesday, May 04, 2011 3:27 PM' and links for 'Preferences', 'Access Management', 'Help', 'Contact Us', and 'Logout'.
- Scrolling Ticker:** Points to the market news ticker at the top of the main content area.
- Message Area:** Points to the 'Additional Filters' section.
- Filter Area:** Points to the 'View By' dropdown menu.
- Data Section & Workspace:** Points to the main content area containing a pie chart, a table of asset categories, and a table of portfolio holdings.

Category	Market Value	% Market Value
Cash Equivalents	\$14,313.25	0.58%
Fixed Income	\$64,000.00	4.17%
Equity Funds	\$914,313.25	59.58%
Common Stocks	\$14,313.25	0.98%
Other Assets	\$14,313.25	0.98%
<b>Total</b>	<b>\$1,034,660.42</b>	<b>100.00%</b>

Description	Quantity	Price	Market Value	Cost	% of MV	Next Step
<b>Total Portfolio</b>			<b>\$1,034,660.42</b>	<b>\$1,132,912.48</b>		
<b>Cash Equivalents</b>			<b>\$914,313.25</b>	<b>\$914,313.25</b>	<b>59.58%</b>	
APKX00						
CAVANAL HILL US TRS-INST CL F3R002	914,313.250	\$1.00	\$914,313.25	\$914,313.25	59.58%	
<b>Fixed Income</b>			<b>\$64,000.00</b>	<b>\$64,000.00</b>	<b>4.17%</b>	

## View, Print or Download Statements

The screenshot shows the BOK Financial Statements page. The 'Statements' tab is selected. The 'View By' dropdown is set to 'MY ACCOUNTS'. Below the dropdown, there is a message: 'Select a statement time period below to view a TrustReport.pdf statement format file for your account. Please copy of Adobe Acrobat Reader, visit <http://www.adobe.com/products/acrobat/readstep.html> to download a copy of Adobe Acrobat Reader.' Below this message is a table of electronic statements.

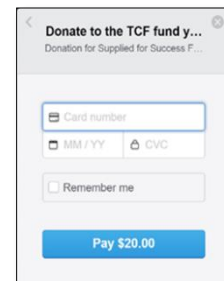
Document	Time Period	Recipient
	04/01/2011 - 06/30/2011	TrustDesk Electronic Statement **

Statements can be viewed, downloaded or printed from the Documents Tab.

1. Click on the grey Statements Tab
2. Statements appear as a list of pdf documents
3. The statement date is a single-click hyperlink
4. Click on the statement you would like to view and open or save

## Website Donation Tool

Donation tool online allows you to make contributions by credit card to the fund of your choice. Access the tool via TCF's secure website or smart phone link. Donors will receive an automatic electronic receipt.



# Board of Trustees

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*The Trustees are selected for having demonstrated a personal involvement in civic and philanthropic affairs and a high level of commitment and leadership to our community. Trustees also serve on advisory committees to guide specific areas of TCF's work. The Board is responsible to the community for the overall management and growth of the foundation, including its fiscal and investment policies, and the grants from its funds.*

<b>Alison Anthony</b>	Tulsa Area United Way	President and Chief Executive Officer
<b>G.T. Bynum<sup>1</sup></b>	City of Tulsa	Mayor
<b>Jim Campos</b>	State Farm Insurance	Agent
<b>Whitney Cippola<sup>4</sup></b>	Healthy Minds Policy Initiative	Coordinator
<b>Erica Dorwart</b>	Frederic Dorwart	Attorney
<b>Shane Fernandez</b>	USA BMX/BMX Canada	President, USA Freestyle and Chairman, USA BMX Foundation
<b>Becky Frank</b>	Schnake Turnbo Frank, Inc.	Chairman and Chief Executive Officer
<b>Stephania Grober</b>	Blue Cross Blue Shield of Oklahoma	VP of Sales and Marketing
<b>John Hale</b>	Sage Natural Resources	Chief Executive Officer
<b>Sarah Hansel</b>	Hall Estill	Corporate Law Attorney
<b>Rik Helmerich</b>	The Helmerich Trust	Trustee
<b>Jennifer Jezek<sup>3</sup></b>	VSC Fire & Security, Inc.	Vice President, Oklahoma Division
<b>Hannibal Johnson</b>	Hannibal Johnson	Author, Attorney & Consultant
<b>Ginger Kollmann</b>	J.P. Morgan Private Bank	Executive Director
<b>Stacy Kymes</b>	BOK Financial	President and Chief Executive Officer
<b>Joe McGraw</b>	McGraw Realtors	Founder
<b>Karl Neumaier<sup>2</sup></b>	P&L Leadership	Owner
<b>Ray Owens</b>	Metropolitan Baptist Church of Tulsa	Pastor
<b>Brenda Pipestem</b>	Eastern Band of Cherokee Indians	Attorney and Associate Judge Supreme Court
<b>Rebecca Richards</b>	Maxine and Jack Zarrow Family Foundation	Trustee
<b>Leigh Anne Strahler</b>	PSO	President and Chief Operating Officer
<b>Stuart Sullivan</b>	QuikTrip	Vice President, Chief Financial Officer
<b>Darren Wallis</b>	ONEOK	SVP, Communications and Community Relations
<b>Rose Washington</b>	Tulsa Economic Development Commission	Chief Executive Officer
<b>Lane Wilson</b>	Williams	Senior Vice President, General Counsel

<sup>1</sup> *ex-officio* Trustee as Mayor of Tulsa

<sup>2</sup> *ex-officio* Trustee as chairperson of Tulsa Area United Way

<sup>3</sup> *ex-officio* Trustee as chairperson of Tulsa Regional Chamber

<sup>4</sup> *ex-officio* Trustee as chairperson of TYPros