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## Affiliate Program

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Affiliation is the process through which a community or group of individuals become associated with (and a legal part of) Tulsa Community Foundation. Affiliating allows community leaders to streamline operations, while providing increased opportunities to develop and grow a solid base of philanthropic support.

Affiliation is a simple process. Affiliates sign an agreement which names a fund advisory committee, outlines services to be provided by Tulsa Community Foundation and sets fees paid by the affiliate/funds. Once the affiliation is established, Tulsa Community Foundation staff work with the affiliate committee to design activities to help the affiliate in creating funds and increasing resources in its community.

### Benefits of Affiliation

#### **Nonprofit Status**

Affiliation gives the community instant access to all the privileges of a 501(c)(3) charitable corporation. Affiliated funds operate under TCF's tax-exempt umbrella, allowing donors to take the maximum allowable tax deduction available. If an affiliate organization already has its own 501(c)(3) status, affiliating does away with the organizations' need to maintain the separate 501(c)(3) designation, including the importance of the organization independently meeting the public support test and filing an annual IRS Form 990.

#### **Local Governance and Identity**

An affiliate group does not lose its own identity by working with TCF. A locally-selected fund advisory committee advises on all matters relating to all funds created at TCF through affiliation.

#### **Financial, Administrative and Marketing Services**

TCF maintains sole responsibility for financial and administrative services, including, recording and receipting contributions, conducting due diligence on recommended grant recipients, managing donor records, managing cash and investments, obtaining an annual financial audit, preparing and filing the IRS Form 990 and issuing fund financial reports to the local affiliate committee, as desired. Individuals, corporations, nonprofit agencies and other interested parties can contribute assets directly to affiliate funds held at TCF. TCF staff members work with donors to create fund agreements and terms and oversee all fund activities. In addition, TCF can maintain a website with information for affiliates including online giving options.

### Current TCF Affiliates

- Grand Lakes Communities Foundation
- McCurtain County Community Fund
- Pawhuska Community Foundaiton Fund
- Greater Sperry Community Council

### Contact Info

For more information on our Affiliate Program, please contact Tulsa Community Foundation at [info@tulsacf.org](mailto:info@tulsacf.org).

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